

STERLING MUNICIPAL BAND
 Post Office Box 994
 Sterling, Illinois 61081
 http://sterling-il.gov/band.cfm

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CITY OF STERLING

Band Commission Meeting Minutes

date: Monday July 10, 2017 **meeting commencement:** 6:00 p.m. **meeting adjournment:** 7:48 p.m.

commissioners & staff		other attendees	
Band Commissioner Amy Boze	p		
Band Commissioner R. Allen Lee	p		
Band Commissioner Kevin O'Keefe	p		
Interim chairperson Gonzalo S. Reyes	p		
Conductor Jon P. James	p		
Business & Personnel Manager Patrick Sheehan	p		
Travel Manager & Librarian Cathy L. James	p		

I. CALL TO ORDER

Chairman Reyes called the meeting to order at 6:05 p.m. An attendance roll call was taken:

attendance roll call				
	Boze	Lee	O'Keefe	Reyes
	<i>present</i>	<i>present</i>	<i>present</i>	<i>present</i>
<i>chair & three (3) commissioners present</i>				

II. CONSENSUS ITEMS

A. The minutes from the June 12th Commission Meeting were discussed, and were received.

motion to receive the June 12 th Band Commission Meeting minutes with revisions				
	Boze	Lee	O'Keefe	Reyes
	<i>motion seconded</i>		<i>motion made</i>	
[]	<i>ay</i>	<i>ay</i>	<i>ay</i>	<i>ay</i>
<i>motion carried</i>				

III. ADMINISTRATIVE BUSINESS

A. Band Manager Report

The June 2017 Business Manager Financial Summary was reviewed and received.

motion to receive the April 2017 Business Manager Report:				
	Boze	Lee	O'Keefe	Reyes
		<i>motion seconded</i>	<i>motion made</i>	
[]	<i>ay</i>	<i>ay</i>	<i>ay</i>	<i>ay</i>
<i>motion carried</i>				

Mr. Sheehan will correct an error in his donation comparison percentages. He will correct the minutes and submit a correct document next month.

B. Travel Manager Report

Mrs. James' report as printed was accepted by the Commission.

C. Band Director Report

Mr. James regretted that he did not use a sound monitor during Shandra Helman's performance. He has also not been pleased with the weather so far this Summer, which is a moot point. Concerts have either been "abridged" or cut short due to weather threats.

IV. Comment from the Public

{no citizens present}

V. Old Business

A. Policy Handbook

No discussion took place. Commissioner Reyes will add the "Election of Officers" section to the document.

B. Jazz Band

In regard to future nomenclature and Jazz Band performances, a contract must be submitted to the Band Commission, not the Mayor's Office. A special meeting will be held on Thursday July 13th to discuss matters on approving a contract for the Jazz Band.

C. Kids Koncert

Mr. James reported that all music has been purchased for the Kids Koncert. The Instrument Petting Zoo from Griggs Music will begin at 5 p.m. Drawings for prize winners will begin at 6:45; the second at 7:00; the third at 7:15. Mr. Sheehan will announce all drawings. There will be two prizes each of the opportunity to sit within the band's seating to listen as the Band performs two numbers. One winner will guest-conduct a march at the end of the concert. Mr. Sheehan will secure dual-ply tickets from SBM. A facepainter (from Woodlawn Arts Academy or elsewhere) will be researched to have present at the concert for an additional station.

D. polo shirts

Commissioner Lee and Mr. Sheehan passed out new polo shirts to all Band members successfully. Mr. Lee will keep the supply of shirts until the end of the season. As new members need new shirts, Mr. Sheehan will notify Mr. Lee as to what size so that Mr. Lee can deliver them at events.

E. new Band commissioner

Mr. Alex Signeri will join the Band Commission in August of 2017.

F. suspended cymbal purchase

No discussion

G. timpani head replacement

The replacement timpani head has been ordered through Griggs Music, but has not arrived yet.

VI. New Business

A. open item 1

Regarding lock-outs at Sterling High School: Mr. Jason Austin (principal) is to be called on his cell phone should doors not be open by 6:00 p.m. (number doesn't appear for publication purposes)

B. open item 2

Mr. Sheehan elaborated on some guest survey responses that mentioned extra speakers for the Band's sound system. Could speakers be mounted at the top of light poles, and have wiring in the ground? This item tabled for further meetings. After this discussion, Mr. Sheehan read some summarized statistics from the first audience survey distribution.

C. open item 3

(null)

D. open item 4

(null)

VIII. Miscellaneous

Mrs. James reported that Ms. Peg Cornils will not perform a solo later this season due to health reasons. Euphonium soloist Bryan Anton will take her place.

IX: Adjournment

motion to adjourn meeting:				
Ausman	Boze	Lee	O'Keefe	Reyes
		<i>motion seconded</i>	<i>motion made</i>	
<i>[]</i>	<i>ay</i>	<i>ay</i>	<i>ay</i>	<i>ay</i>
<i>motion carried</i>				

The meeting was adjourned at 7:48 p.m.

Minutes taken by Patrick Sheehan and are hereby submitted to the Clerk of City of Sterling.



Business Manager, Sterling Municipal Band

Tuesday July 11, 2017

**the next regular meeting of the Sterling Municipal Band Commission will be
Monday August 14, 2017 at 6:00 p.m. in the Council Chambers
– 1st Floor of 212 Third Avenue, Sterling, IL 61081**

Monday October 9, 2017

*Monday August 14, 2017
Monday November 13, 2017*

*Monday September 11, 2017
Monday December 11, 2017*