

Minutes for the City of Sterling Municipal Band Commission

May 12, 2020

Commissioners:

Gonzalo S. Reyes – Chair

Kevin O’Keefe – Vice Chair

Amy Boze – Secretary

Allen Lee – Treasurer

Vacant position

Staff:

Annette Hackbarth – Director

Paul Ausman – Band Manager

Others in Attendance:

Scott Shumard – City Manager

I. CALL TO ORDER

A regular meeting of the Sterling Municipal Band Commission was held on 05/12/2020 at 6:05 p.m. via remote meeting pursuant to Governor Pritzker’s Executive Order no. 2020-17 (COVID-19) no. 5.

Commissioner Reyes called the meeting to order and attendance was taken showing four Commissioners were present.

II. ELECTION OF OFFICERS

Election of officers was held showing:

Commissioner Lee nominated Commissioner Reyes for Chair. He was approved unanimously.

Commissioner Lee nominated Commissioner O’Keefe for Vice-Chair. He was approved unanimously.

Commissioner Lee nominated Commissioner Boze for Secretary. She was approved unanimously.

Commissioner O'Keefe nominated Commissioner Lee for Treasurer. He was approved unanimously.

III. CONSENT ITEMS

Commissioner O'Keefe made a motion to approve the following consent items:

April 14, 2020 Meeting Minutes

Band Director Report

Band Manager Report

Commissioner Lee seconded the motion which carried unanimously.

IV. FINANCIAL REPORT

| | | |
|-------------------------|-----------------|---------------------|
| Personnel: | budget \$61,600 | actual \$55,637.50* |
| Materials and Services: | budget \$29,791 | actual \$33,259.88 |
| Capital Expenses | budget \$5,500 | actual \$3,065.19 |
| Revenue | budget \$97,568 | actual \$104,428.80 |

*Personnel reported actual amount from April included projected May amount as well.

Commissioner Lee reported that this was the last month for fiscal year 2019-2020 and the Band has a surplus of \$9,227.47 which will be rolled into the Reserve Balance.

Commissioner O'Keefe made a motion to receive the Financial report. Commissioner Lee seconded the motion which carried unanimously.

Commissioner Lee reported that there has been no change since last month's report regarding the 2020-2021 budget in light of the COVID-19 pandemic's impact. Adjustments will be made as new information comes in each month.

V. COMMENTS FROM THE PUBLIC

No requests were made by members of the public for comment.

VI. OLD BUSINESS

Due to gathering restrictions enacted due to the COVID-19 pandemic Annette has put together a plan to keep the SMB in the public eye for the Summer season. We will start with presenting prior recordings being attached to Band related video and shared via Facebook and YouTube. We will also form small groups (2-5 people) to record pieces which will then be put together to form mini concerts each week. If gathering restrictions ease, we will then form a Wind Ensemble of about 28 people to record 5-6 selections each week via video on Facebook and YouTube. An additional date of 8/12 has been added to our calendar in the event that we are able to play with a full band live at Grandon Civic Center by that time. Annette will research what copyright licenses we must procure to be able to share content online so we do not violate any law. She will also research the risk factors of playing wind instruments in regards to spreading COVID-19. Guest conductors will be contacted to see if they wish to reschedule their appearances next Summer.

Janna Groharing reported that she will contact the Summer concession vendors and let them know we have cancelled the normal season presentation. She will work with Annette and Paul in sharing/creating content throughout the Summer.

When we have ironed out a schedule of groups for the Summer season, we will draft a letter to our donors to let them know what our plan is. Janna will also make Facebook posts promoting the Summer once the Band is informed of the plan.

Annette has cancelled auditions for new high school members in light of the altered Summer presentation of the Band.

VII. NEW BUSINESS

Annette has postponed the purchase of any new music since we will not be able to play any of it in the near future. Ensemble pieces should be available in existing libraries throughout the area.

Dr. Mark Ponzio has agreed to appear at next year's Spring concert as soloist and clinician.

VIII. EXECUTIVE SESSION

Executive Session was not entered. Content was discussed in Miscellaneous instead.

IX. MISCELLANEOUS

Commissioner Reyes informed the Commission of Mayor Lee's instructions pertaining to filling the vacant Commissioner position. The Mayor would like a person who is a good representative of the audience, preferably in the Millennial age bracket. Commission members will submit potential names to Commissioner

Reyes to discuss/recommend at the June meeting. Janna will send an inquiry to the local Millennial group to see if there is interest. Commissioner Reyes will contact City Attorney Tim Zollinger to see if the candidate must be a resident of Sterling.

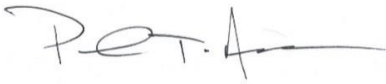
Annette informed the Commission that damage to the chimes will be submitted to Griggs for a quote. The damage happened after the Winter concert and stems from when they fell off the moving truck over three years prior.

Paul inquired if the June meeting should remain on Monday as scheduled. Commissioner Reyes would like to keep the scheduled date and time.

X. ADJOURNMENT

Commissioner Lee made a motion to adjourn the meeting. Commissioner O'Keefe seconded the motion which carried unanimously and the meeting was adjourned at 7:04 p.m.

Minutes were taken by Band Manager Paul Ausman and submitted to the Clerk of the City of Sterling.

A handwritten signature in black ink, appearing to read "Paul Ausman", with a long horizontal line extending to the right.

Paul Ausman

SMB Band Manager

**The next regular meeting of the Sterling Municipal Band Commission will be
Monday June 8th, 2020 at 6:00 p.m. in the City Council Chambers
located on the first floor of City Hall, 212 Third Ave, Sterling, IL. 61081**