

Minutes for the City of Sterling Municipal Band Commission

March 10, 2020

Commissioners:

Gonzalo S. Reyes – Chair

Kevin O’Keefe – Vice Chair

Amy Boze – Secretary ****absent****

Allen Lee – Treasurer

Vacant position

Staff:

Annette Hackbarth – Director

Paul Ausman – Band Manager

Others in Attendance:

No members of the public were present.

I. CALL TO ORDER

A regular meeting of the Sterling Municipal Band Commission was held on 03/10/2020 at 6:05 p.m. in the City Council chambers at City Hall, 212 Third Ave, Sterling, Il. 61081.

Commissioner Reyes called the meeting to order and attendance was taken showing three Commissioners were present.

II. CONSENT ITEMS

The February minutes were removed from consent items at the request of Commissioner Lee. They were amended, after which Commissioner O’Keefe made a motion to approve them. Commissioner Lee seconded the motion which carried unanimously.

Commissioner O’Keefe made a motion to approve the following consent items:

Band Director Report

Band Manager Report

Commissioner Lee seconded the motion which carried unanimously.

III. FINANCIAL REPORT

Personnel:	budget \$61,600	actual \$52,965.00
Materials and Services:	budget \$29,791	actual \$34,849.70
Capital Expenses	budget \$5,500	actual \$3,065.19
Revenue	budget \$97,568	actual \$101,436.51

Commissioner Lee presented our 20/21 budget to the City Council. He reported that the presentation went well and that all Council Members were pleased with reporting/accountability of the Band/Commission. No red flags nor issues were found with the Band's 20/21 balanced budget.

Commissioner O'Keefe made a motion to receive the Financial report. Commissioner Lee seconded the motion which carried unanimously.

IV. COMMENTS FROM THE PUBLIC

No comments were made by members of the public.

V. OLD BUSINESS

Annette reported that the first rehearsal for the Spring concert went well. We still have one guest soloist piece to run through, otherwise everything else is in place for the program. Clinton Symphony had an issue with our concert date being on a Friday. Their concert was on the following day, which would mean musicians that play in both groups would miss a rehearsal. She contacted their director Brian Dollinger and both agreed that the musicians in question would be o.k. to play for both groups.

A conflict came up with our use of the SHS band room for rehearsal on 3/11. A CMS/SHS orchestra concert was scheduled for the same date, in which they would require use of both the band room and orchestra rooms for warming up. We moved the rehearsal to CMS with the assistance of Jason Austin. In the future we will check out approved SHS dates with Tim Schlegel at Centennial Auditorium as well to incorporate SPS concerts that might require use of the band room.

Annette reported that Dr. Ponzio will be bringing 12 historic horns to his clinic that the students can try out. They only need bring their own mouthpiece to try out the horns. Annette will be sending the invite for the clinic later in the week.

Commissioner Reyes brought up the possible health concerns with COVID-19. We

will follow all recommendations and practices of the CDC, SPS, and Dakota School System.

Commissioner Reyes will start booking pre-show entertainment for the upcoming 2020 Music Under the Stars season. Annette is working on programming themed concerts for the weeks that we do not have a guest conductor/soloist. She also plans on doing a vote for your favorite song to be incorporated into a "Audience Choice" concert.

Commissioner O'Keefe reported that the week of June 8-14 both he and Commissioner Boze will be committed to the Wizard of Oz musical in Dixon and unable to attend the scheduled Commission meeting. We will determine if a change of date will be warranted closer to the date.

Instead of brochures, this year we will have Janna produce posters with our upcoming Summer events and schedule. Posters will increase our exposure to the community better than the 8" x 11.5" brochures have in the past. Donor letters and corporate sponsorship letters will go out the last week of April.

Commissioner Lee went over the protocol of the Open Meeting Act.

VI. NEW BUSINESS

Commissioner Reyes went over the Tray Placemats at Arthur's advertising. They have an opening the first two weeks on May. Placemats cost \$345, which produces 8000 placemats. Janna will make a scaled down version of the poster for it.

Commissioner Reyes is inquiring into placing our schedule into weekly church bulletins.

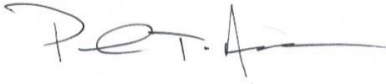
VII. MISCELLANEOUS 1

Commissioner Lee talked to City Manager Scott Shumard regarding construction of the proposed Central Park updates, especially the bathroom pavilion. The City Manager said that the City is still discussing when construction will begin. Weather and COVID-19 will factor in to the start date.

VIII. ADJOURNMENT

Commissioner O'Keefe made a motion to adjourn the meeting. Commissioner Lee seconded the motion which carried unanimously and the meeting was adjourned at 7:35 p.m.

Minutes were taken by Band Manager Paul Ausman and submitted to the Clerk of the City of Sterling.

A handwritten signature in black ink, appearing to read "Paul Ausman", with a long horizontal flourish extending to the right.

Paul Ausman

SMB Band Manager

**The next regular meeting of the Sterling Municipal Band Commission will be
Tuesday April 14, 2020 at 6:00 p.m. in the City Council Chambers
located on the first floor of City Hall, 212 Third Ave, Sterling, IL. 61081**