

**Sterling Municipal Band  
Agenda  
Monday, February 12<sup>th</sup>, 2018  
6:00 PM**

- 1) Call to Order
- 2) Discussion of Duties and Employment of New Business Manager
- 3) Election of Officers
- 4) Approval of Minutes
- 5) Administrative Business
  - a) Business Manager
  - b) Travel Manager
  - c) Band Director
- 6) Comment from the Public
- 7) Old Business
  - Pops Concert Update
  - Repairs to Band Shell
  - Music Library Update/Concerns
  - Electronic Media Advertising/Website
  - Summer Concerts Speakers
  - Road Closings
  - 90<sup>th</sup> Anniversary Planning Events and Guest Performances
  - By-Laws Update
  - Inter-agency Agreement Update
  - Advertising Position
  - Band Member Evaluations
  - Background Checks
- 8) New Business
  - Rehearsal Locations/Scheduling Facilities Usage
  - Payroll Documentation Training
  - Mileage Reimbursement Policy
  - Midwest Clinic Expense Reports
  - Mileage Policy
  - Travel Policy
  - P.O. Policy
  - Summer Concerts Alcoholic Beverage
- 9) Miscellaneous
- 10) Executive Session
  - Personnel
- 11) Adjournment